

HOW TO REGISTER / SIGN UP YOUR PACK FOR CAMP

STEP ONE (November to January):

Pick dates when your Pack/Den plans on attending camp. Over and over again we see that Packs/Dens that pick dates early and say “this is when we are going, are you coming with us?” get more Scouts to Camp. Having dates picked early helps parents plan ahead and helps the Pack arrange enough adult leadership.

STEP TWO (December to March):

Contact the Camp Director or Council Service Center to Schedule a Camp Promotion Presentation. Presentations should be scheduled between January and March at an event that most families will be at (Pack Meeting, Blue & Gold, Pinewood Derby, etc.). Try to avoid the same event that the Pack’s Friends of Scouting (FOS) presentation will be at. A representative from the camp will come to your event and put on a brief presentation about summer camp, answering any questions Scouts, Leaders, and Parents may have.

STEP THREE (By March 15):

Complete and submit Deposit Forms for each session Scouts will be attending along with the \$25 per scout deposit. **Deposit fees are non-refundable.** Deposit forms are available at www.padutchbsa.org/camping/mack/summercamp or at the Council Service Center. When filling out this form we need to know which session of camp you want to attend and your best estimate of the number of Scouts and Leaders who will be attending. Please be as accurate as you can. These numbers are important for planning purposes. It is also important to designate one person who will act as the primary contact person between your unit and the Council. This contact person may be the same person for all camp sessions or different for each, that is up to you. The designated contact will receive all correspondence such as payment instructions, reminders of Adult Meetings, and any program changes or updates.

NOTE: We suggest you submit your deposit form as soon as possible to reserve your pack’s space. Do not Delay!

STEP FOUR (By April 4):

By April 4 pass out Individual Information Forms to families planning on attending camp. These forms gather all necessary information needed for camp and help parents figure out what needs to be paid. **Please do not have parents send these forms and payment directly to the Council Service Center.** Have them turn these forms back into the Pack with a check made out to the Pack. Collect Individual Information Forms no later than April 25.

STEP FIVE (By May 9):

Using all the information collected on the Individual Information Forms, complete a Final Transmittal Form for each session Scouts are planning on attending. Attach **COPIES** of all requested paperwork to the Final Transmittal Forms and turn your packet into the Council Service Center with one Pack check made out for the total owed. **To take advantage of Discount Pricing, packets must be received by May 9.**

STEP SIX (May 10 or 18):

Attend one of the two Pre-Camp Adult Meetings either Saturday, May 10 or Sunday, May 18 at the Camp Mack Training Center. Important information about preparing for camp will be shared, program updates given, and you will have a chance to get any of your questions about camp answered.

STEP SEVEN (June and July):

Come to Camp and Have Fun!!!!

Individual Registrations

Boys who attend camp with other members of their Pack or Den tend to have a much better camp experience. It is also much easier on Adults to attend when other members of the Pack/Den are attending. But what happens if one of your Scouts cannot come to camp the same session as the rest of the group? That's OK! They can still come to camp. In this case, an Adult Family Member (21 years of age or older) must accompany each Cub Scout the entire session. To register as an individual, fill out the Individual Information Form for the camp session he plans to attend and send it directly to the PA Dutch Council Service Center with payment and all required attachments.