

## **PA Dutch Council Camps**

### **Year Round Camping Guidelines**

#### **PLEASE READ THIS IMPORTANT INFORMATION**

- 1. RESERVATIONS:** Beginning September 1, 2015 all reservations for campsite and cabin camping must be made through the Tentaroo Online Reservation System (<http://www.tentaroo.com/padutch>). Demo videos on how to use Tentaroo can be found at <http://www.padutchbsa.org/resource-center/tentaroo/>. Reservations must be made at minimum one week prior to the desired reservation date and may be made at maximum six months ahead of the current date. Campsite and cabin availability can be viewed through Tentaroo. Reservations for facilities other than campsites and cabins must be made through the PA Dutch Council Service Center by calling 717-553-4200.
- 2. REFUNDS / CANCELLATIONS:** There will be no refund for cancellations within two weeks of the reservation date or for no-shows. Reservations may be cancelled or changed using Tentaroo up to two weeks prior to reservation date. Cancellation will result in a credit being applied to your unit Tentaroo account for use at another time. If it becomes necessary to close a facility due to inclement weather or other emergency, you will be notified and be given the opportunity to reschedule. Do not assume that the camp will be closed- contact the PA Dutch Council Service Center at (717) 394-4063, Camp Bashore (717) 865-4583, or Camp Mack (717) 626-8711 if in doubt.
- 3. LEADERSHIP STANDARDS:** A minimum of two registered adult leaders, or one registered leader and a participating Scout's parent, or another adult are required for all trips and outings. One of these adults must be 21 years of age or older. All adults in attendance are encouraged to have current Youth Protection Training (all registered leaders must have current YPT) and meet applicable PA background check requirements (See <http://www.padutchbsa.org/act15> for more information). BSA policies regarding co-ed leadership for co-ed groups must be followed as applicable. See # 4 below for additional information pertaining to Cub Scout & Webelos Scout camping. Two-Deep leadership must be maintained at all times during the outing. All guidelines found in Scouting's Barriers to Abuse must be followed at all time.
- 4. CUB SCOUT & WEBELOS CAMPING:** Cub Scout Packs MUST adhere to the PA Dutch Council Cub Scout Camping Policies (<http://padutchbsa.org/wp-content/uploads/2015/01/Cub-Scout-Camping-Policies.pdf>). Adults giving leadership to a Pack overnighiter MUST show proof (training certificate) of completion of Basic Adult Leader Outdoor Orientation (BALOO) training. For Webelos outings, the adult in charge must have completed Webelos Leader Outdoor Training (WLOT). All Cub Scout and Webelos weekend camping activities should occur as parent/son activities with an adult/youth ratio of 1:1. Units who fail to meet these requirements will not be permitted to stay in camp, forfeiting all fees.
- 5. CHECK-IN & CHECK-OUT PROCEDURES:** All units / groups must check in with the Campmaster or Ranger on duty upon arrival in order to get up to date information relevant to your stay. Check in begins at 6:00 pm unless arranged prior to your stay. At the time of check-in, you will be asked to present a copy of your reservation receipt, a full roster of participants. Non-PA Dutch Council Scout Units will also need to present a copy of their council's current Accident and Sickness Insurance. ***IMPORTANT: Units without these documents will not be permitted to stay in camp.*** You will also be asked to present copies of any training credentials such as NRA Instructor/RSO

Certificates, BALOO, WLOT, BSA GUARD, SAFE SWIM, SAFETY AFLOAT, etc... depending on circumstances of your outing. The PA Dutch Council highly encourages units to bring copies of the BSA Health and Medical Record Parts A & B although these will not be checked or collected. Check-out will be at 10:00 AM on the final day of your reservation unless an earlier time is arranged with the Campmaster or Ranger on duty.

6. **BUILDING CAPACITIES:** Building Capacities are set by the local Board of Health and/or Fire Marshall and are not to be exceeded under any circumstances. Units that exceed the listed building capacity must tent overflow campers outside, or rent additional facilities. Smoke and Carbon Monoxide detectors are installed for your safety. It is both illegal and extremely dangerous to tamper with or disable them. Violators may lose camping privileges- please tell Camp Ranger or Campmaster if you have a malfunctioning alarm.
7. **EMERGENCIES / INJURIES / SERIOUS INCIDENTS:** All emergencies, injuries, or serious incidents must be reported to the Campmaster or Ranger as soon as possible after seeking any needed medical assistance. The Campmaster or Ranger will work with you to complete all required BSA incident reports.
8. **VEHICLES & PARKING:** ALL vehicles must be returned to the parking lot or designated area for the duration of the outing after unloading gear at cabin or campsite. Please notify Campmaster or Ranger if there is a special reason that an exception should be made. (I.e. disabilities, injuries, illness, etc.) so a parking pass can be issued. Properly parking vehicles ensures access for emergency and maintenance vehicles as needed and limits erosion and other impacts. Remember: Leave No Trace! Passengers are NOT allowed to ride in the back of pick-up trucks or trailers under any circumstances. All vehicles must be covered by current public liability and property damage insurance. Improperly parked vehicles may be towed at owner's expense.
9. **PROHIBITED ITEMS:** Prohibited items include weapons of any kind (slingshots, firearms, archery equipment, paintball guns, crossbows, etc.), fireworks of any type, motorized vehicles (golf carts, snowmobiles, 4-wheelers, dirt bikes, ATVs, etc.) and electric, kerosene or gas heaters. The BSA's policy on Alcohol, Tobacco, and Drug Use and Abuse must be followed (See <http://www.scouting.org/scoutsource/HealthandSafety/GSS/gss04.aspx>) Violation of this policy may result in confiscation of item(s), eviction from camp property, and legal prosecution if applicable.
10. **PETS:** No pets are permitted in PA Dutch Council Camps, with the exception of those belonging to permanent residents (Camp Rangers) and those persons requiring a service animal. In such a case, animals must remain leashed at all times and owners are responsible for any damage or injuries caused by their pets.
11. **WATER & BATHROOM FACILITIES:** The shower house facilities in camp are seasonal and will be closed at the discretion of the Camp Ranger. A Scout leaves a place as good or better than they found it. Please help ensure shower and bathroom facilities are left in good shape when finished. Notify the Campmaster or Ranger on duty of any problems. There are several locations throughout each camp with frost-free hydrants for access to water year round. Check with Campmaster or Ranger for the most convenient location to get water for your site.
12. **TRASH & LITTER:** Please leave your campsite/cabin cleaner than you found it. Before check-out, police the entire area for trash or litter. Place ALL trash bags in dumpster. Please use provided Recycling containers to separate waste. PLEASE put empty propane cylinders next to dumpsters on the

ground and the Ranger will properly dispose of them. Pack out any dead batteries or other hazardous materials.

13. **CAMPFIRES / FIREWOOD:** Campfires may be built in any established fire ring or fireplace. Do not move fire rings or build new ones without permission of Campmaster or Ranger. Do not bring in outside firewood. Firewood is provided at the lodges and is to be used in lodge woodstoves only. All units reserving cabins are **required to leave a \$50 cash or check firewood deposit per building rented** with the Campmaster or Camp Ranger at the time of check-in. Deposits will be returned upon check-out after verification that an equal amount of firewood used by the group during the weekend has been replenished. There is an ample supply of firewood in the surrounding woods for campsite campers. Any fallen timber may be cut up and utilized as needed. Any group that cuts down or damages live or standing timber will be held financially responsible. There is a supply of wood available to refill cabin firewood boxes through coordination with the Camp Ranger. The use of chainsaws is restricted to operators who are at least 18 years old and have successfully completed the BSA Chainsaw Safety Training Class and are pre-approved by the Camp Ranger. Please observe fire safety rules at all times – never leave fires unattended. Certain weather conditions (high winds or drought) may prohibit or limit fires in camp; you will be notified by the Campmaster or Camp Ranger if such conditions exist.
14. **COPE/Climbing/Shooting/BMX:** These activities require separate reservation forms and agreements. Completed reservation forms for these activities must be received no less than two months prior to the desired activity date.

**Camp Bashore and Camp Mack each may have specific policies and procedures that apply to those facilities found there.**

**Your Campmaster or Camp Ranger will provide a copy at time of check-in.**