

Follow instructions in blue to prepare the Standards-At-A-Glance separately for each camp. Delete all material in blue after following instructions. Edit the title of the document to reflect the camp name. Add council and camp names and assessment date to the heading below. Then follow instructions for each section below.

Category & Number	This summary of standards applicable to this camp is designed to be used informally by the council and by the area assessment team. The full book of National Camp Standards should be consulted for more detailed information.		Family Camp	[Assessors: Please see scoring and comment instructions at the end of the document.]
	NATIONAL CAMP ACCREDITATION PROGRAM FAMILY CAMP - STANDARDS AT-A-GLANCE COUNCIL: _____ CAMP & PROGRAM: _____ Cub Day Camp Program DATE OF ASSESSMENT: _____			SCORE / COMMENT C, D, NC / (See note) [note required for D or NC]
PD-101	General Program Design. The overall program supports Scouting's aims and methods.	√		
PD-102	Cub Scout Program Design. Programs for Cub Scouts are exciting, dynamic, and appealing to today's youth; meet the needs of the youth and units attending camp; and are fun and safe.	√		
PD-106	Skill Progression and Advancement. Advancement opportunities are appropriate for the age group and facility, emphasize that Scouting is "fun with a purpose," are presented by qualified personnel, and are consistent with BSA advancement policies.	√		
PD-107	Outdoor Ethics. The camp practices, teaches, and demonstrates BSA outdoor ethics.	√		
PD-108	Communication With Units, Participants, and Parents. The council provides sufficient information to unit leaders, participants, and parents to help them plan for and participate in the program.	√		
PD-109	Outside Providers of Program/Activities. If a council uses public or private outside (non-BSA) providers of programs or activities, the council has a written agreement with each provider that outlines the responsibilities of both parties.	√		
PD-110	Accessibility for Persons With Special Needs. The council has a plan for making the camp's programs accessible to Scouts and leaders with special needs to the extent feasible.	√		
PD-111	New Programs and Activities. When a camp develops a new activity not addressed by these Standards, it must develop the program following the guidelines of the <i>Guide to Safe Scouting</i> , BSA Youth Protection policies, the BSA Program Hazard Analysis process, and the Age-Appropriate Guidelines.	√		
PD-112	Council Program Design, Safety, and Risk Review. Council standing committees review camp program design and activities to ensure they support the council program, conform to BSA and council risk management and health and safety policies, and meet council quality objectives. The camp director is responsible for implementing the program and supervising staff and program activities in accordance with approved policies during camp.	√		

Identify any recommended practices the camp has chosen to meet. Add the wording of the RP statement to those chosen. Delete all others from the list below.

RP-151	Pre-Camp Marketing	*	
RP-152	Service Projects	*	
RP-157	Inspirational Ceremonies	*	
RP-158	Cub Scout Pizzazz	*	
RP-159	Trading Post	*	

RP-160	Camper Recognition and Retention	*	
RP-161	Alumni Association Program	*	
RP-162	Exposure to BSA Programs	*	
RP-163	Fellowship Opportunities	*	

In this next section, remove the row of standards information for any program the camp does not offer.

PS-201	Aquatics: General. If provided, swimming pools, waterfront facilities, and aquatics equipment, including watercraft, are safe, neat, clean, and operated in compliance with the policies of the Boy Scouts of America, U.S. Coast Guard, and other governing jurisdiction regulations.	*	
PS-206	COPE and/or Climbing Programs. A Project COPE or climbing course must comply with the Project COPE or climbing standards, as appropriate, set forth as an Appendix A to these standards.	Climbing	
PS-207	Fishing Programs. If fishing is offered, the camp provides appropriate instruction and safe equipment and facilities.	*	
PS-208	Handicraft Programs. If offered, handicraft programs focus on typical camper learning opportunities, are properly supervised, and equipment is used in a safe manner.	*	
PS-209	Horse and Stock Programs. If a horseback riding or stock program is offered, all aspects of the program are safe, fun, and learning-based for campers while providing proper care and recordkeeping for horses and stock.	*	
PS-211	Nature and Conservation. Qualified staff provide hands-on opportunities for conservation and ecological learning projects and provide opportunities for observation of the natural world. Instruction is provided on proper tool use and safety, when needed.	*	
PS-212	Scoutcraft, Woodcraft, and Outdoor Skills. Qualified staff provide hands-on opportunities for conservation and ecological learning projects and provide opportunities for observation of the natural world. Instruction is provided on proper tool use and safety, when needed.	*	
PS-213	Shooting Sports: Archery. The camp operates a safe, age-appropriate archery program.	*	
PS-214	Shooting Sports: Firearms. The camp operates a safe, age-appropriate firearms shooting sports program.	*	
PS-215	Tot Lots. If a tot lot is offered for children and dependents of camp staff (including volunteer staff) at no additional fee, then adult supervision and guidance are provided by two-deep leadership. Preschool-age children in the tot lot are covered by accident/sickness insurance.	*	
PS-216	Transportation Services. If a camp provides transportation service to its participants, it does so in a safe fashion, complying with applicable law.	*	

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RP-251	Conservation Projects	*	
RP-252	Nature Trail or Exhibit	*	

In this next section, remove the row of standards information for any program the camp does not offer (406-409).

SQ-401	General Camp Staff Qualifications. A. All camp personnel, paid and volunteer, are registered members of the Boy Scouts of America. B. Resident camp employees must be 15 years of age or older, except lifeguards for swimming activities in natural bodies of water must be 16 years of age. Trek, high-adventure, and specialty-adventure employees must be 16 years of age or older. Resident camp counselors-in-training (CITs) and day camp staff must be 14 years of age or older. C. The camp complies with all federal and state child labor laws. (Federal child labor laws set a limit of 8 hours per day that a paid worker 15 years of age or younger may work. Minors (14 or 15 years of age) cannot perform hazardous duty, such as working on or operating a motor vehicle and maintenance and operation of power driven equipment.) D. All camp personnel – employees, volunteers, CITs, or den chiefs – complete a camp staff application and receive a letter of agreement along with a written position description and camp staff manual prior to starting work. E. If present, international camp staff members must be 18 years of age or older, have been processed and approved by the BSA's International Department, and may not hold any camp staff position for which National Camping School training is mandatory. International youth visitors/guests or volunteers may not serve on camp staff. F. The complete, official uniform is worn by camp staff during formal ceremonies such as campfires, evening meals, retreats, etc., as determined by the council. A staff shirt with uniform shorts/pants may be approved informal staff attire. G. The camp has a staff organization chart and a policy specifying minimum staff requirements.	√	
SQ-402	General Camp Staff Training. The camp staff has received training commensurate with its responsibilities in accordance with a written training plan approved by the appropriate council committees.	√	
SQ-403	Camp Management. Camp managers meet current BSA qualification criteria.	√	
SQ-405	Camp Health Officer. Medical care is under the direction of the council health supervisor, who is a currently licensed physician practicing medicine in the state in which the camp is located. The camp health officer is at least 18 years of age, lives on-site, is on property and on call at all times, and holds qualifications appropriate for the nature of the camp and its proximity to emergency medical care.	√	
SQ-406	Aquatics Staff: If Offered. The aquatics program is properly staffed and supervised by qualified individuals.	*	
SQ-407	Firearms Range Staff. The firearm range must be adequately supervised by a qualified person(s).	*	
SQ-408	Archery Range Staff. The archery range must be supervised by trained and qualified persons at least 18 years of age. A National Camping School-trained Shooting Sports director or National Archery Association instructor must train the archery range officer and issue a training course pocket certificate. The certificate must be renewed every two years.	*	
SQ-409	COPE and/or Climbing Staff. The Project COPE course must be adequately supervised by qualified persons.	*	
SQ-412	Other Program Staff Qualifications. All camp activity leadership staff is qualified by age and training or acceptable experience to safely lead a quality program. Supporting staff meets age and training requirements as necessary.	*	

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RP-451	Reservation, Camp, or Base Director Experience	*	
RP-453	Camp Health Officer Experience	*	
RP-454	Business Manager	*	
RP-455	Chaplain Qualifications	*	
RP-456	Shooting Sports Staffing	*	
RP-457	Camp Staff Age	*	
RP-458	Camp Leadership Experience	*	

RP-459	Counselor-in-Training Program	*	
RP-471	National Camping School certified staff	*	
HS-501	Youth Protection. Each camp will ensure that it meets the Youth Protection policies set forth in the current edition of the <i>Guide to Safe Scouting</i> and applicable state regulations.	√	
HS-503	Medical Information. The camp requires and maintains the current BSA medical forms for all staff and participants and has parent/guardian authorizations for emergency treatment for all minors.	√	
HS-504	Medical Screening and Follow-Up. As part of the check-in process, each participant is given an individual medical screening by a qualified adult. Reasonable steps are taken to maintain privacy.	√	
HS-505	Medical Care Policies (Camp and Council). Clearly written council/camp medical care policies and procedures shall be available, shared for all council camps (day camp, family camp, resident, or trek), and reviewed annually by the council's health supervisor in conjunction with the enterprise risk management committee.	√	
HS-506	On-Site Treatment Procedures. Written policies for medical care services must be approved annually by the council's health supervisor in conjunction with the enterprise risk management committee.	√	
HS-507	Medical Recordkeeping and Reporting. All health-related interactions and incidents are promptly and appropriately recorded and reported.	A.1a, 2.B-E	
HS-508	Medication Control and Recordkeeping. The camp has policies and procedures to ensure the proper storage, administration, and dispensing of medications.	√	
HS-509	Medical Care Area. The camp shall provide a clearly marked health care area that is appropriately equipped and includes: A. For resident camps, automated external defibrillator (AED). B. Lockable medical storage system (dry and cold). C. Available toilets, washing water, and drinking water. D. Space for medical treatment. E. Protection from outside elements. F. Medical care staff continuously on call to meet routine medical needs, special medical needs (per council written health care procedures), and to maintain health and medication logs.	√	
HS-510	First-Aid Kits. The camp supplies or ensures that adequate first-aid kits are available.	A	
HS-511	Buddy System. All programs stress the use of the buddy system, whereby campers engage in activities with at least one other person so that they can monitor and help each other. Using a formalized buddy system is mandated in certain adventurous or potentially dangerous activities.	√	
FS-601	Food Planning. The camp or outdoor program that provides food to staff or participants has a food plan that provides for safe and nutritious food.	*	
FS-602	Kitchen, Dining Hall, and Commissary Facilities. Kitchen, dining hall, and commissary facilities and equipment are clean and sanitary. Insect and pest control are satisfactory.	√	
FS-603	Food Preparation and Sanitation. A camp that provides food shall ensure that its food service personnel meet health and sanitation requirements and that food preparation, serving and dining areas are clean and sanitary.	√	
FS-604	Food Storage. Food is stored safely.	√	
FS-605	Food Disposal. The camp provides for timely, safe and sanitary food disposal.	√	
FS-606	Dishwashing. All dishes, silverware, cookware, and cooking utensils are properly cleaned and sanitized in accordance with state and local regulations.	√	
FA-701	Post-Camp/Pre-Camp Inspection. The council conducts a post-camp/pre-camp review.	√	

FA-702	Drinking Water. Adequate access to safe drinking water is provided to all participants.	√	
FA-703	Fire Detection and Prevention. Adequate provision is made for fire detection and protection.	√	
FA-705	Utility Emergency Shutoff. Current drawings are available on-site showing all electric, gas, water, and sewer systems and lines, with locations of shutoff switches or valves to interrupt service should the need arise. Key staff have access to and know how to operate the shutoffs.	√	
FA-706	Stationary Fuel-Fired and Electromechanical Equipment. All stationary fuel-fired or electromechanical equipment is maintained in good condition and is properly secured.	√	
FA-707	Toilets and Latrines. Toilets and latrines are clean, well-ventilated, in good repair with adequate insect and pest control, and located throughout camp and/or in each campsite. Procedures for separate use of restroom facilities by males and females and by youth and adults are in effect.	√	
FA-709	Refrigeration Unit Maintenance and Temperature Control. All camp refrigeration units are clean, sanitary, and able to achieve required temperatures.	√	
FA-710	Garbage and Sewage Removal. Disposal of garbage, refuse, and sewage meets the demand of the maximum number of campers in attendance. Garbage storage facilities are clean, and pest control is adequate.	√	
FA-711	Motor Vehicles. All council-owned or operated motor vehicles used in camp are kept in safe mechanical order and operated in a safe and legal manner. Vehicles are maintained to state inspection standards, whether licensed or not. Policies are in place to address motor vehicle use.	√	
FA-712	Tree Removal and Chain Saws. Trees must be felled and chain saws used in a safe manner.	√	
FA-713	Hazardous Materials. All hazardous materials are used under prescribed methods and stored under correct methods.	√	
FA-714	Shelter in Inclement Weather. The council provides adequate shelter and has a plan for continuing program in inclement weather and adjusts activities as needed.	√	

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RP-751	Campsite Fire and Safety	*	
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AO-801	Permits and Compliance. The council has all necessary federal, state, and local permits, certificates, licenses, and agreements to lawfully operate a camp at this location during this time period and has completed a review of legal requirements for operation within the past three years.	√	
AO-802	BSA Authorization to Operate. The council has a current BSA Authorization to Operate its camp properties and camps, has complied with the terms of the Authorization to Operate, and has met the following notification and corrective action requirements: Notification of Intent to Operate; Declaration of Readiness; Corrective Action Plan and Resolution Report (if applicable); Publication of Accreditation status in leader's guide; website (if any); and registration materials.	√	
AO-803	Insurance. The camp or outdoor program should have insurance meeting BSA or governing jurisdiction minimum requirements, whichever is more stringent.	√	
AO-804	Camper Security. The camp or outdoor program uses adequate written security procedures to ensure camper security from reasonably foreseeable risks.	√	

AO-805	Emergency Procedures. The camp or outdoor program has completed an assessment of risks to its participants and staff and uses written emergency procedures that address them.	√	
AO-806	Camp Budgeting, Analysis, Financial Control. The council annually prepares a year-round camp budget and conducts an annual camp analysis based on year-round data on all camp operations and properties.	√	
AO-807	Communication Systems. Operating telephones or other reliable communication system must be accessible to designated staff members at all times. Information and procedures must be in place for emergency communications with medical providers, police, fire, and other rescue personnel; Scout executive and other key professional staff; and parents of campers.	√	
AO-808	BSA Reporting. The camp or outdoor program has completed required BSA reports in a timely manner. Reports include: A. Annual National Camping Report B. National BSA incident report(s), as necessary.	√	
AO-809	Customer Survey. The camp surveys its customers to assess satisfaction.	√	
AO-810	Continuous Camp Improvement. The camp participates in the BSA Continuous Camp Improvement program that addresses program, facilities, finances, staff, attendees, and participation.	√	

RP-851	Council Committee/Volunteer Support	*	
RP-852	On-site Contract Personnel Background Check	*	
RP-853	Camp Long Range Plan	*	
RP-854	Funding Depreciation	*	
RP-855	Opening and Closing Procedures	*	

Preparer Signatures

Date

Applicability Key: * - potentially applicable, √ - applies to all

Scoring:

- C** **Compliant.** Meets the terms and intent of the Standard or Recommended Practice.
D **Deviation.** Meets the substantial intent of the Standard. *[Explanation required]*
NC **Non-Compliant.** Does not meet the requirement and does not qualify as a Deviation. *[Explanation required]*

NOTES & COMMENTS (required for any Deviation or instance of Non-Compliance):

Standard or RP #: Explanation: