

CM SYSTEM GUIDE #4 – UNIT LEADERS

COUNCIL WILL EMAIL TO UNIT LEADER A “SINGLE-SIGN ON LINK. USE THE LINK TO ACCESS THE ORDERING SYSTEM.

OR

ACCESS VIA WWW.CAMPMASTERS.ORG; see bottom left on screen “Council/Units/Scouts Log In Here”. YOUR UNIQUE EMAIL WILL BE YOUR LOG-IN

**** use Google Chrome or Firefox Web Browser**

CAMP MASTERS Linda Foster

Home

Dashboard

2019 Fall Popcorn Sale

Linda Foster | Troop 4071
Lincoln Heritage Council | Lewis & Clark

To Do:

- Submit your Unit Commitment Form
- There is 1 Open Unit Order

Links:

- Manage Unit Information
- Setup/Invite Scouts
- View Scout Online Sales
- View Unit Invoice
- Order Prizes
- Edit Your Profile
- Reset Password

Show-N-Sell Start: 2/6/19 - Due: 8/15/19
Unit Kickoff 06/31/19
Returns due 10/01/19 by 3:00pm

- View Product Listing
- Place Unit Order
- View Unit Orders
- Award Scouts Credit

Take Order Start: 2/6/19 - Due: 9/30/19
Payments due to Council by 11/12/19

- View Product Listing
- Place Unit Order
- View Unit Orders
- View Scout Take Orders
- Place a Scout Take Order

You don't have any sales yet.

Scout Totals

Dashboard

2019 Fall Popcorn Sale

Linda Foster | Troop 4071
Lincoln Heritage Council | Lewis & Clark

To Do:

Submit your Unit Commitment Form

Step 1 - Commit to sale/update contact info



Links:

- Manage Unit Information
- Setup/Invite Scouts
- View Scout Online Sales
- View Unit Invoice
- Order Prizes

Step 2 - Setup Scouts/send Scout sign-on link



Show-N-Sell Start: 2/6/19 - Due: 8/15/19
Unit Kickoff 06/31/19
Returns due 10/01/19 by 3:00pm

- View Product Listing
- Place Unit Order
- View Unit Orders
- Award Scouts Credit

Place Unit S&S Order



Take Order Start: 2/6/19 - Due: 9/30/19
Payments due to Council by 11/12/19

- View Product Listing
- Place Unit Order
- View Unit Orders
- View Scout Take Orders
- Place a Scout Take Order

Place Unit Take Order



You don't have any sales yet.

Scout Totals

--	--	--	--	--	--

- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
 - Organization
 - Units
 - Users & Scouts

- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Commitment for Troop 4071 - 2019 Fall Popcorn Sale

Show-N-Sell:

Take Order:

SUBMIT COMMITMENT

Select Sale Type(s); click "Submit Commitment"

ADDRESS

Address 1: Scout Road

Address 2:

City: Depauw

State: IN - Indiana

Zip: 47115

Update contact info; click "Update Contact Info" and return to Dashboard.

CONTACT

Primary Contact: Linda Foster

First Name: Linda

Last Name: Foster

Email: xxxx@gmail.com

Phone: (555) 555-5555

(Used for login)

UPDATE CONTACT INFO

Units > Pack 20 > Users

📄 INFO

👤 USERS

+ Add User

✖ Remove

✉ Send Sign-On Link

🔄 Layouts ▾

📄 Export to Excel

📄 Export to PDF

<input type="checkbox"/>	Type ▾	Key Code ▾	First Name ↑ ▾	Last Name ↑ ▾	Phone ▾	Email
<input type="checkbox"/>	Scout	D99K	Anthony	Cummins		trimphinst
<input type="checkbox"/>	Scout	CQD8	Calvin	Fussell		dfussell@
<input type="checkbox"/>	Leader	DQ2	Chris			risbingh
<input type="checkbox"/>	Scout	1JP9	Dylan			nda.zi
<input type="checkbox"/>	Scout	CWVL	Hunt			
<input type="checkbox"/>	Scout	1S8T	Isaac			onphot
<input type="checkbox"/>	Scout	1C99	Jayd			ashley.nay
<input type="checkbox"/>	Scout	RHH	Logan	Weyer		krislynn92
<input type="checkbox"/>	Scout	1J5G	Nathanual	Fouch		nathanualf
<input type="checkbox"/>	Scout	DT82	Solomon	Tims		monkeybu

Step 2 – Setup/Invite Scouts – From this page, send Sign-on Link to all Scouts or select Scouts by clicking on box to check mark. Click on “+Add User” for new Scouts. Click “Remove” to remove inactive Scouts. Click on any Scout to update information.

EACH SCOUT MUST HAVE A UNIQUE, ACTIVE EMAIL TO ACCESS THE CM SYSTEM.

- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders**
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Orders

Council: District:
Drive: Sale:

[+ Create Unit Order](#) [✓ Approve](#) [🖨 Picking Tickets](#) [👁 Layouts](#) [📄 Export to Excel](#) [📄 Export to PDF](#)

#	Sale	Order #	Status	Warehouse	Unit Type	Unit Number	Contact Name	Contact Email	Contact Phone
---	------	---------	--------	-----------	-----------	-------------	--------------	---------------	---------------

Click "Create Unit Order"

No data to display


No data to paginate < >

Page size: 25



- 🏠 Home
- 📍 Camp Masters
- 🔗 Main
 - 📊 Dashboard
 - 📦 Unit Orders
 - ↩️ Unit Returns
 - 📄 Scout Credits
 - 📄 Scout Sales
 - 🛒 Online Orders
 - 📄 Take-Order
- 👥 Organization
 - 🏠 Units
 - 👤 Users & Scouts

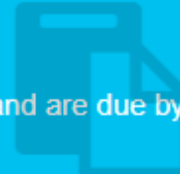
Unit Order | Choose a Sale

Show-N-Sell 

Unit orders can be entered starting **2/6/19 12:00 AM** and are due by **8/15/19 12:00 AM** .

Unit Kickoff 06/31/19 Returns due 10/01/19 by 3:00pm

[Place an Order ↻](#)

Take Order 

Unit orders can be entered starting **11/19 12:00 AM** and are due by **9/30/19 12:00 AM** .

Payments due to Council by 11/12/19

[Place an Order ↻](#)

Click "Place an Order" on Sale Type to be entered

Make sure to click CORRECT SALE TYPE!



- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Order #787628 | Pack 20 | Iroquois | Lincoln Heritage Council

- SUMMARY
- CONTACT
- PRODUCTS**
- SCOUT SALES

- Back
- Print
- Submit to Council
- Cancel Order

Unit Order #787628 - Not Submitted

Click "PRODUCTS - available products for sale type will populate on the screen

Pickup At:
 Independant II
 7725 National Turnpike,
 Louisville, KY 40214

Pack 20
 Lincoln Heritage Council
 Iroquois

Chris Bingham
 6925 W
 Woodh
 Louisvi
 Phone:
 Email:

Product	Name	Price	Qty	Ext Price
			Total	\$0.00

- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Order #787635 | Troop 309 | Seneca | Lincoln Heritage Council

SUMMARY
 CONTACT
 PRODUCTS
 SCOUT SALES

Save
 Layouts
 Export to Excel
 Export to PDF
 Cancel Changes

Image	Code ↑	Product Name	Price	Qty Needed from Scout Sales	Order Quantity	Total
	G	14pk Extra Btr Roasted Summer Corn	\$15.00	0	<input type="text" value="0"/>	\$0.00
	KK	13oz Cinn Crunch Popcorn Tin	\$20.00	0	0	\$0.00
	L	Caramel Popcorn Tin	\$10.00	0	0	\$0.00
	MM	22 Pk Movie Theater Extra Butter MW	\$25.00	0	0	\$0.00
	P	3 Way Cheesy Cheese Tin	\$35.00	0	0	\$0.00

Click Save when finished with order.

Must be entered in container quantities equal to full cases.

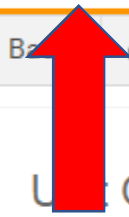


- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Order #787635 | Troop 309 | Seneca | Lincoln Heritage Council

- SUMMARY**
- CONTACT
- PRODUCTS
- SCOUT SALES

- Back
- Print
- Submit to Council
- Cancel Order



Once Order is complete and saved, Click "SUMMARY" to review. Click "Submit to Council" You can print a copy for your records from here.

Unit Order #787635 - Not Submitted

Pickup At:

Brandeis 1; Bay 1 Seneca
1801 Watterson Trail,
Louisville, KY 40299

Troop 309

Lincoln Heritage Council
Seneca

Katie Everette

4116 N
Northu
Louisvi
Phone:
Email:

Product	Name	Price	Qty	Ext Price
	G 14pk Extra Btr Roasted Summer Corn	\$15.00	16	\$240.00
	KK 13oz Cinn Crunch Popcorn Tin	\$20.00	16	\$320.00



- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Orders

Council: Lincoln Heritage Council
District: Seneca
Drive: 2019 Fall Popcorn Sale
Sale: Show-N-Sell

[+ Create Unit Order](#) [✓ Approve](#) [🖨 Picking Tickets](#) [👁 Layouts](#) [📄 Export to Excel](#) [📄 Export to PDF](#)

<input type="checkbox"/>	Sale	Order #	Status	Warehouse	Unit Type	Unit Number	Contact Name	Contact Email	Contact Phone	
<input type="checkbox"/>	Show-N-Sell	787635	Submitted	Brandeis 1;...	Troop	309	Katie Evere...	abohannon...		...

Page 1 of 1 (1 items)

[<](#) **1** [>](#)

Page size: 25

If you need to make changes to your submitted order, go back to your Dashboard and click "Unit Orders". Screen will show all orders; click order# to be changed. This will open up the order to allow changes. ANY CHANGES MUST BE MADE BEFORE "UNIT ORDER DUE" DATE






- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Order #787635 | Troop 309 | Seneca | Lincoln Heritage Council

[SUMMARY](#)
[CONTACT](#)
[PRODUCTS](#)
[SCOUT SALES](#)

[Save](#)
[Layouts](#)
[Export to Excel](#)

Click product to be changed. Once order is revised, click on "Save" then click on "SUMMARY"

Im	Code ↑	Product Name	Price	Needed from Scout Sales	Order Quantity	Total
	G	14pk Extra Btr Roasted Summer Corn	\$15.00	0	<input type="text" value="16"/>	\$240.00
	KK	13oz Cinn Crunch Popcorn Tin	\$20.00	0	16	\$320.00
	L	Caramel Popcorn Tin	\$10.00	0	24	\$240.00
	MM	22 Pk Movie Theater Extra Butter MW	\$25.00	0	18	\$450.00
	P	3 Way Cheesy Cheese Tin	\$35.00	0	5	\$175.00

- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Unit Order #787635 | Troop 309 | Seneca | Lincoln Heritage Council

[SUMMARY](#)
[CONTACT](#)
[PRODUCTS](#)
[SCOUT SALES](#)

[Back](#)
[Print](#)
[Submit to Council](#)
[Cancel Order](#)

Unit Order #787635 -

From the Summary page, click "Submit to Council". Print your Revised Order for your records.

Submitted @ 2/28/19 3:04 PM by Katie Everette
 Revised @ 2/28/19 3:41 PM by Katie Everette
 Revised @ 2/28/19 3:41 PM by Katie Everette

Pickup At:


Brandeis 1; Bay 1 Seneca
 1801 Watterson Trail,
 Louisville, KY 40299

Troop 309

Lincoln Heritage Council
 Seneca

Katie Everette

4116 N
 Northu
 Louisv
 Phone:
 Email:

Product	Name	Price	Qty	Ext Price
	G 14pk Extra Btr Roasted Summer Corn	\$15.00	32	\$480.00

- Home
- Camp Masters
- Main
 - Dashboard
 - Unit Orders
 - Unit Returns
 - Scout Credits
 - Scout Sales
 - Online Orders
 - Take-Order
- Organization
 - Units
 - Users & Scouts

Dashboard

2019 Fall Popcorn Sale

Linda Foster | Troop 4071
Lincoln Heritage Council | Lewis & Clark

To Do:

! Submit your Unit Commitment Form

Links:

- Manage Unit Information
- Setup/Invite Scouts
- View Scout Online Sales
- View Unit Invoice
- Order Prizes

Show-N-Sell Start: 2/6/19 - Due: 8/15/19
Unit Kickoff 06/31/19
Returns due 10/01/19 by 3:00pm

- View Product Listing
- Place Unit Order
- View Unit Orders
- Award Scouts Credit

Take Order Start: 2/6/19 - Due: 9/30/19
Payments due to Council by 11/12/19

- View Product Listing
- Place Unit Order
- View Unit Orders
- View Scout Take Orders
- Place a Scout Take Order

You don't have any sales yet.

TAKE ORDERS CAN BE ENTERED AT THE SCOUT LEVEL – EITHER BY THE LEADER OR BY THE SCOUT

If UNIT is not entering at the Scout Level, Click "Place Unit Order"

SUMMARY CONTACT **PRODUCTS** SCOUT SALES

Back Print Submit to Council **Cancel Order**

Click "PRODUCTS - available products for Sale Type will populate on the screen

Unit Order #787641 - Not Submitted

Pickup At:

Service First Warehouse
907 Peterson Drive,
Elizabethtown, KY 42701

Troop 90

Lincoln Heritage Council
Lincoln Trail

Monica Hill

3450 Bradfordsv
Lebanon, KY 400
Phone: (270)692
Email: monicahill

Product	Name	Price	Qty	Ext Price
			Total	\$0.00

CampMasters | Camp Mas X

Veronica

https://demo.campmasters.org/CampMasters/UnitOrder/Manage/0fbb0902-5960-e911-a813-000d3a3cfc9b/Items

Apps | Check Digit Calculator | Suggested Sites | Zion National Park - V | Imported From IE | Harmonized Tariff Sch | Ramsey - Cousin Willi

CAMP MASTERS

Monica Hill

Home

Camp Masters

Main

- Dashboard
- Unit Orders
- Unit Returns
- Scout Credits
- Scout Sales
- Online Orders
- Take-Order









Organization

- Units
- Users & Scouts

Unit Order #787641 | Troop 90 | Lincoln Trail | Lincoln Heritage Council

SUMMARY CONTACT PRODUCTS SCOUT SALES

Save Layouts Export to Excel Export to PDF Cancel Changes

Image	Code ↑	Product Name	Price	Qty Needed from Scout Sales	Order Quantity	Total
	A	5 Way Chocolatey Treasures	\$60.00	0	<input type="text" value="3"/>	\$180.00
	E	Supreme Caramel w/Almonds	\$25.00	0	4	\$100.00
	G	14pk Extra Btr Roasted	\$15.00	1	6	\$90.00
	L	Caramel Popcorn Tin	\$10.00	1	10	\$100.00
	MM	22 Pk Movie Theater Extra butter	\$25.00	0	5	\$125.00
	P	3 Way Cheesy Cheese	\$35.00	2	7	\$245.00
	VV	Chocolatey Drizz Caramel	\$25.00	0	20	\$500.00
	WW	\$50 Military Donation	\$50.00	1	12	\$600.00

“Qty Needed from Scout Sales” will populate based on any order a Scout has submitted electronically (see “Scout Sales” top of Dashboard).

“Order Quantity” column can be adjusted for Take Order to account for any Unit inventory/ leftover product.

After all quantities are entered & adj, click “SAVE”

Scout Take Order quantities will appear in “QTY NEEDED from Scout Sales”. Do not adjust this number as this is for actual Scout Sales.

1:25 PM 4/30/2019

Unit Order #787641 | Troop 90 | Lincoln Trail | Lincoln Heritage Council

SUMMARY CONTACT PRODUCTS SCOUT SALES

Save Layouts Export to Excel Export to PDF Cancel Changes

Image	Code	Product Name	Price	Qty Needed from Scout Sales	Order Quantity	Total
	A	5 Way Chocolatey Treasures Tin	\$60.00	0	3	\$0.00
	E	Supreme Caramel w/Alm, Pec, Cashews Tin	\$25.00	0	4	\$0.00
	G	14pk Extra Btr Roasted Summer Corn	\$15.00	1	6	\$0.00
	L	Caramel Popcorn Tin	\$10.00	1	10	\$0.00
	MM	22 Pk Movie Theater Extra Butter MW	\$25.00	0	5	\$0.00
	P	3 Way Cheesy Cheese Tin	\$35.00	2	7	\$0.00
	VV	Chocolatey Drizz Caramel	\$25.00	0	20	\$0.00
	WW	\$50 Military Donation	\$50.00	1	12	\$0.00
	YY	12 pk Sweet & Salty Kettle Corn MW	\$15.00	2	10	\$0.00
	ZA	3 Way Premium Tin	\$45.00	2	8	\$0.00
	ZZ	\$30 Military Donation	\$30.00	0	9	\$0.00

Click "Save" when complete. Be sure to review quantities and total dollars ordered.

Once Order is complete and saved, Click "SUMMARY" to review.

Unit Order #787641 - Not Submitted

View of "SUMMARY" order.
Click "Submit to Council"
You can print a copy for your records from here.

Pickup At:












Service First Warehouse
907 Peterson Drive,
Elizabethtown, KY 42701

Troop 90

Lincoln Heritage Council
Lincoln Trail

Monica Hill

3450 Bradford Rd.
Lebanon, KY
Phone: (270)
Email: monic

Product		Name	Price	Qty	Ext Price
	A	5 Way Chocolatey Treasures Tin	\$60.00	3	\$180.00
	E	Supreme Caramel w/Alm, Pec, Cashews Tin	\$25.00	4	\$100.00
	G	14pk Extra Btr Roasted Summer Corn	\$15.00	6	\$90.00
	L	Caramel Popcorn Tin	\$10.00	10	\$100.00
	MM	22 Pk Movie Theater Extra Butter MW	\$25.00	5	\$125.00
	P	3 Way Cheesy Cheese Tin	\$35.00	7	\$245.00
	VV	Chocolatey Drizz Caramel	\$25.00	20	\$500.00
	WW	\$50 Military Donation	\$50.00	12	\$600.00
	YY	12 pk Sweet & Salty Kettle Corn MW	\$15.00	10	\$150.00
	ZA	3 Way Premium Tin	\$45.00	8	\$360.00
	ZZ	\$30 Military Donation	\$30.00	9	\$270.00

Total \$2,720.00

UNIT LEADER DASHBOARD/HOME PAGE BELOW.
FOR SCOUTS AND SCOUTING FAMILIES TO SELLONLINE AND ENTERING SCOUT TAKE ORDERS, REFERENCE
“CM SYSTEM GUIDE #5 – SCOUTS 2019”
BOTH GUIDES WILL BE AVAILABLE ON THE CAMP MASTERS WEBSITE – www.campmasters.org “HOW TO ORDER POPCORN”

CAMP MASTERS Linda Foster

Home | **Dashboard**

Camp Masters |

Main

- Dashboard
- Unit Orders
- Unit Returns
- Scout Credits
- Scout Sales
- Online Orders
- Take-Order
- Organization
 - Units
 - Users & Scouts

Linda Foster | Troop 4071
Lincoln Heritage Council | Lewis & Clark

To Do:

- ! Submit your Unit Commitment Form
- ! There is 1 Open Unit Order

Links:

- Manage Unit Information
- Setup/Invite Scouts
- View Scout Online Sales
- View Unit Invoice
- Order Prizes
- Edit Your Profile
- Reset Password

Show-N-Sell Start: 2/6/19 - Due: 8/15/19
Unit Kickoff 06/31/19
Returns due 10/01/19 by 3:00pm

- View Product Listing
- Place Unit Order
- View Unit Orders
- Award Scouts Credit

Take Order Start: 2/6/19 - Due: 9/30/19
Payments due to Council by 11/12/19

- View Product Listing
- Place Unit Order
- View Unit Orders
- View Scout Take Orders
- Place a Scout Take Order

You don't have any sales yet. Scout Totals