

PRODUCT PICK UP & RETURNS

WAREHOUSES

Choose your warehouse during registration. Please note that your unit's popcorn and nuts will be delivered to the warehouse you chose. To change your warehouse selection, contact Myrna Walker (Myrna.Walker@scouting.org). Pick up times will be scheduled through "Sign Up Genius". You will receive an email with a link to your warehouse schedule with instructions about pick up.

Lebanon Warehouse:

Ziegler's Distribution - 27 Lebanon Valley Parkway
Lebanon, PA 17042

District Kernel – Vacant

District Executive – Nicole Welch (Nicole.Welch@scouting.org)

Lancaster Warehouse:

TBD – Greenfield Industrial Park
Lancaster, PA 17601

District Kernel – Vacant

District Executive – Sheila Fasig (Sheila.Fasig@scouting.org)



IMPORTANT DATES

Show & Sell product dates: *(Pick up times will be scheduled using "Sign Up Genius")*

Wednesday: 08/23/23 – Product sort for distribution (Sort Volunteers leave with product order)

Thursday: 08/24/23 – Product pick up from warehouse

Show & Sell Returns: *(Returns will be accepted at ONLY one location – TBD - Greenfield Business Park)*

Thursday, 10/12/23 and Friday, 10/13/23 *(Return times will be scheduled using "Sign Up Genius")*

Returns apply only to original Show & Sell product orders. **Do not return S&S products to the Council Office.**

Take Order product dates: *(Pick up times will be scheduled using "Sign Up Genius")*

Thursday: 11/09/23 – Product sort for distribution (Sort Volunteers leave with product order)

Friday: 11/10/23 – Product pick up from warehouse

Please gather as many volunteers as possible from your unit to assist with sorting and distribution at one of the two warehouses. Each unit is expected to have at least one volunteer help to allow for adequate coverage.

TIPS FOR PICK UP:

Bring enough people and vehicles to carry your entire order in ONE trip. Use the number below to estimate the number of vehicles needed.

Capacity information is based on empty vehicles.

- Mid-size sedan – approximately 25 cases
- SUV's – approximately 40 cases
- Mini-van (no seats) – approximately 60 cases
- Full size pick-up truck – approximately 80 cases

Bring your order documents with you to verify your order before it is loaded.

INSPECT YOUR PRODUCT FOR DAMAGE!

Damaged product **MUST** be returned to the Council Office within 7 days of pick up. Product not returned within 7 days becomes the responsibility of the unit.

TIPS FOR SHOW & SELL RETURNS:

Collect and tabulate your unit's Take Order forms. Use your Show & Sell inventory to fill parts of your Take Order need.

- ✓ Return product in original cases
- ✓ Do not tape opened cases – opened case contents must be verified
- ✓ Place nut product on side in case for ease of identification
- ✓ Damaged product will not be accepted during returns

****Verify that your returned product paperwork is correct – this information will affect your Show & Sell invoice.**