

IRON FORGE FALL OUTPOST



LEADER GUIDE

Where in the Woods

October 13-15, 2023

Overview

The Iron Forge District Fall Outpost will be held at J. Edward Mack Scout Reservation October 13-15, 2023. The event is designed for Cub Scouts and their parents, Troops, and Crews. Troops and Crews will be helping to run the stations for the Cub Scouts. When troop or crew members aren't assisting at a station, there will be conservation projects they can participate in. We ask that you let us know how many Youth and Adults will be working on conservation projects when you register so that we have enough leader supervision.

The main purpose of the Fall Outpost is to expose young scouts to activities in which they will participate throughout their years in scouting. Cub Scouts will participate in stations revolving around the theme of **Where in the Woods**. This is an opportunity for Cub Scouts to meet some of their outdoor requirements while having fun. This is also an opportunity for the Cubs to engage with the older Scouts and for the older Scouts to practice leadership.

No matter how long you are staying, the price of attendance per person is:

- Cubs/Troops/Crews: \$18

Make sure to register through your unit Tentaroo account! You MUST register by 1 week before the event you are attending to ensure we can get the proper supplies.

Uniforms are encouraged but not required. An event patch, all activities (for the youth), and lunch on Saturday are included in the cost. The trading post may be open during the event.

Troops and Crews are welcome to arrive on Friday night, beginning at 4:30 PM. You must provide all camping equipment, as tents and cots have been removed from the campsites for the season. You may use any available space in your assigned campsite, however, please try to stay close to one another, as other units may be sharing your site with you. It is strongly suggested that you arrive **BEFORE DARK**. Arriving while it is still light will help with finding your site and setting up camp.

Packs will be checking in Saturday morning and are welcome to camp Saturday night. Each Pack will be partnered with a Troop or Troops in their campsite. **Just a reminder that each unit is responsible for cleaning up their campsite and taking any trash to the dumpster.**

Parking & Vehicles in the Campsites

It is recommended that you carpool, as parking is limited. Each unit will be issued ONE parking pass allowing a vehicle to remain in the North Camp Parking lot. All additional vehicles **must** be parked in the main parking lot. This will be strictly enforced.

Parked vehicles must not block any roadways.

Each unit will be sent campsite location signs prior to the event that will be placed in your windshield for Friday night check in to let you drive to the campsite to unload gear. Please try to consolidate into fewer vehicles. Unload then remove the vehicle to the parking lot.

IMPORTANT INFORMATION

Registration – Registrations must be submitted **as a unit** on padutch.tentaroo.com. This helps when assigning campsites and reduces the confusion when you sign in at camp. We will **NOT** be able to accommodate the following:

- Late registration
- Registration onsite

Proper Ratios – The proper ratio for adults to Lion and Tiger Cubs is 1-1. The proper ratio for adults to all other Cub Scouts is 1-4. Please ensure that you always maintain these minimum ratios.

Arrival – If you have signs and symptoms of COVID-19, PLEASE stay home.

Masks are not required but are highly recommended! Social distancing will be observed at each station and on the trail to the best of our abilities. *This is subject to change to match state guidelines.*

If you are camping, plan to arrive BEFORE DARK on Friday night. You may arrive any time after 4:30 PM. Check-in will be at the dining hall. **YOU MUST HAVE PART A & B OF MEDICAL FORMS FOR ALL PERSONS ATTENDING!** The current BSA medical form can be found at <https://www.scouting.org/health-and-safety/ahmr/>. Unit leaders are to bring these to check in for verification but will be asked to keep them available if there is an incident during the weekend.

Registration materials will be given to the first adult from your unit to arrive at check-in. If families arrive later, they will need to find their group leader in order to get the materials. It is suggested that you have a way to contact your unit if you are not arriving as a group. Cell phone service is very limited.

Saturday Pack Check In – Check-in will be held at the Headquarters at the Dining Hall. In the past, parents and cubs have arrived who did not know what pack they were in or who their leader was.

Packs must arrive as a group and gather at the main parking lot, then come to check in together. If this is not possible, please be sure all your families know your pack number so that they can be directed to you. It might also be helpful to provide them with a cell phone number of the leader who will be at camp.

Campsite Assignments – Campsites are assigned based on the number of registrants, as certain sites will hold more people than others. Also, on the number of registrants coming and going at times of the event, so there is no traffic where stations are taking place. Please keep in mind that this is a large event - room is provided for everybody. Multiple units may be sharing each site. Please be courteous to other units. Also, the layout of the camp is such that you will be walking uphill at some point in time. Platforms can comfortably accommodate tents 8'x8'. Larger tents should be placed on the ground. For those using CPAPs, most sites have electric service available at the latrine, but you will need to provide your own extension cord. Cabins will NOT be available for camping at this event.

Event Headquarters – Camp Headquarters will be in the dining hall.

Meals – Lunch on Saturday will be provided to all participants and staff. Units camping are responsible for all other meals. **If you have someone with dietary needs attending make sure that those are listed in their Tentaroo registration.**

Rotations – Groups and rotations are planned based on number of registrants. It is understood that certain stations may be more popular than others, and that is considered during the planning. Please stay in your assigned groups and rotations, which will assist with a smoother flow and allow COVID-19 guidelines to be followed. Your assignments will be in the packet your leader receives at check in.

Clothing – Ensure that your scouts are prepared for the weather, including rain, cold, and wind. For those who are camping, proper sleeping bags and clothing make a great difference in comfort. Remember – this is camping!

Restrooms – The main restrooms and shower house will be available for the entire weekend. Adults should be familiar with the principles found in Youth Protection Training, especially regarding the use of the restrooms. At no time are adults permitted in a restroom with a scout; therefore, the restrooms are clearly marked with “Male Youth,” “Male Adults,” “Female Youth” and “Female Adults.” The rest rooms by the main parking area and latrines are designated as individual use. Please respect these designations.

Day Pack – Each participant should have a day pack with a full reusable water bottle.

Buddy System – The buddy system must always be utilized. Please review this with your scouts before arriving at camp.

Siren – There will not be a siren drill. **If the siren sounds, an emergency exists. Everyone in camp must report to the Dining Hall.**

Alcohol – **Alcohol is strictly prohibited.** Those found with alcohol will be asked to leave the camp immediately.

Smoking and vaping – Smoking or vaping is not permitted within view of the scouts. The only designated area in camp is behind the kitchen (near the main pavilion). Anyone found smoking or vaping outside of the designated area will be asked to leave the camp immediately.

Electronic Devices – Scouts should not bring cell phones or electronic devices to camp. Adults should not use their phones in view of the scouts.

Campfires at Sites- Campfire rings are provided at the sites and you are more than welcome to enjoy a fire at your campsite, please remember to use extreme caution when building a fire and not to use accelerants and watch for the safety of small children. **Fires must be attended by an adult at all times, and must be completely extinguished before leaving the site. No liquid fuels are permitted in camp.**

EMERGENCIES

In the event of a camp-wide emergency, we will activate the siren. **EVERYONE IN CAMP MUST REPORT TO THE DINING HALL** if the siren sounds.

There will be medical personnel in camp on Saturday during the event. If you have a medical emergency, please contact a staff member immediately.

Event Schedule

(Subject to change)

Note: The district event runs on Saturday 8:30 AM to 4 PM. All other activities are hosted by the unit.

Friday

4:30 – 8:00 PM – Troop Check In

10:00 PM – Quiet Time / Lights Out

Saturday

6:30 AM – Reveille

7:00 AM – Troop/Crew Breakfast (Unit provides meal)

8:00-8:45 AM – Cub Check-in

8:45 AM – Flag Ceremony at Dining Hall

9:00-12:00 AM – Stations (follow assigned rotation and switch on the half hour mark)

12:00-1:00 – Lunch

1:00-2:00 - Stations (follow assigned rotation and switch on the half hour mark)

1:00-4:00 PM – Conservation Projects

2:00-3:00 PM – Be Prepared Cookoff Challenge Setup at the Dining Hall

4:00-5:00 PM – Be Prepared Cookoff Challenge at the Dining Hall

5:00-7:00 – Supper (Unit provides meal)

7:00 PM – Camp-wide Campfire Program

10:00 PM – Quiet Time / Lights Out

Sunday

All units should be out of camp by 10:30 AM.

Scout BSA and Crew activities during the Fall Outpost

Each year we ask the Troops to help man Cub stations at the fall events. We are also asking that your Scouts consider assisting as Den Chiefs for the day.

- **Cub station helper:** Adults and Troop/Crew Scouts to help teach skills to Cub Scouts.
- **Den Chief Training:** Older Scouts are able to sign up to take this training during the Fall Outpost. There is a separate registration through Tentaroo to take this training. Once that information is available you will find it on the training page of the Council website. <http://padutchbsa.org/training/>
- **Den Chiefs:** Older Scouts to accompany the Cub “dens” for the day and assist at stations and with keeping their den on schedule.
- **Conservation hours:** Open to anyone to assist with projects around camp. We ask that you let us know how many Youth and Adults will be working on conservation projects when you register so that we have enough leader supervision. Make sure to bring work gloves if you are doing projects.
- **Be Prepared Cookoff Challenge:** See separate flyer for instructions.
- **Merit badges:** We will notify everyone what merit badges will be offered on a separate flyer as well as any pre-requisites that are needed and limit of scouts.

Suggested Weekend Packing List

This list is provided as a simple guideline to plan what you will need for a weekend campout. Please adjust as necessary. We suggest you pack your clothing items in plastic bags to keep them dry.

Clothing and personal property should be permanently marked with your name and Pack/Troop number. There is a lost and found located at the Camp Office.

Medications should be in original container, clearly marked with patient's name, medication name and dosage. It should be secured at the campsite in the possession of a responsible adult. For medication that needs to be refrigerated, please contact the Health Officer.

Official BSA Uniform:

- ☐ Short sleeved shirt (Blue or Khaki)
- ☐ Neckerchief and slide

Clothing:

- ☐ Sock (4 or 5 pair)
- ☐ Tee Shirt (4)
- ☐ Underwear (4)
- ☐ Pair of long pants (2)
- ☐ Pair of Shorts (2) (optional)
- ☐ Sweatshirt and/or Jacket
- ☐ Sleepwear
- ☐ Comfortable walking shoes (2 pair)
(No open-toe sandals or shoes)
- ☐ Raingear/Poncho (No umbrellas)
- ☐ Baseball style cap

Toiletries:

- ☐ Soap in a plastic bag
- ☐ Towels and washcloth
- ☐ Toothbrush and toothpaste
- ☐ Comb and/or brush
- ☐ Deodorant
- ☐ Shampoo
- ☐ Tissues

PLEASE LEAVE THE FOLLOWING AT HOME:

Electronic devices, Game systems, radios, etc.
Knives, axes, saws, fireworks, etc.
All aerosol products

Camping Gear:

- ☐ Tent and set up equipment
- ☐ Cooking gear / plate, cups, utensils
- ☐ Food in plastic tote
- ☐ Supplies to wash cooking tools
- ☐ Duffle bag for clothing, toiletries, etc.
- ☐ Backpack for water bottle, sunscreen, etc.
- ☐ Flashlight (extra batteries)
- ☐ Water bottle
- ☐ Dirty laundry bag

Bedding:

- ☐ Sleeping pad
- ☐ Sleeping bag and/or blankets
- ☐ Pillow and pillow case
- ☐ Sheet

Other Items:

- ☐ Insect Repellent
- ☐ Sunscreen and sunglasses
- ☐ Medications (original packaging)
- ☐ Folding chair
- ☐ Board/Card Games
- ☐ Cub Scout handbook
- ☐ Notebooks and pencils
- ☐ Spending money (for Trading Post)
- ☐ Camera